

# Boundless Gymnastics

## Registrations, Payments Policies



### Private Lessons

Privates are scheduled monthly throughout the entire year; you can at any time. Once scheduled your spot holds to the following months unless you notify our office.

### Enrollment

Private request are submitted through our website. Once filling out the form we will notify you if we have an available instructor at a time you requested.

Once you receive a set day and time for your private you will be required to register through our parent portal.

\*You will not be enrolled in a class. The portal is used for billing only.

### Registration

All registrations are done online.

**Registration requires the following:**

- 1) Completed online registration form with a parent/guardian approving the policy page.**
- 2) Annual Membership Fee (\$30.00) and fee for the first lesson paid in full.**

**(Families with more than 4 students enrolled in any Boundless Program pay a flat \$100 for the year)**  
This fee helps cover the administrative, insurance and safety costs incurred in running the programs we offer.

**Fees:** Lessons are to be paid for in advance.

**Payment is due the first lesson of each month or at the beginning of each lesson if you are paying weekly.**  
**10% discount off the total if you are paying for a full month.**

<u>Private</u>	<u>Duo-Private</u>	<u>Trio-Private</u>
One-on-one	2 People	3 People
30 min = \$25	30 min = \$40	30 min = \$60
1 hour = \$45	1 hour = \$70	1 hour = \$75

### Payment Procedures

We accept all forms of payment: Cash, Check, Credit Card (all companies)  
Automatic Payment System - To make things easier you can sign up for our Auto Pay. On the 30<sup>th</sup> of each Month, it will be charged to the credit/debit card number we have on file for you in our secured system. For all lessons taken in that month.

Alternate Payment Methods - If some months you'd rather we didn't use your card on file, simply pay before each lesson/month.

Returned Check Fees - There is a \$15 charge when a check is returned to us. We will NOT redeposit your check.

### **Make-up Policy**

If Boundless or the instructor cancels a lesson then you will receive a make – up.

If you call in advance to notify us of a class you will be missing the instructor can reschedule it based on their availability. However, if you do not notify Boundless 1 hour in advance you will not receive a make-up and will be charged for the lesson.

### **Withdrawal Policy**

**YOU MUST PROVIDE WRITTEN WITHDRAWAL NOTICE TO THE OFFICE WHEN WITHDRAWING.**

This policy enables a more efficient billing process and manageability of accurate enrollment. If a written withdrawal notice has not been received by the start of a session you will be charged a \$15 fee for a held space. ORAL WITHDRAWALS ARE NOT ACCEPTED. NO EXCEPTIONS will be given to this policy! This Policy is STRICTLY ENFORCED!

\*\*ALL make-ups must be done prior to withdrawing. NO MAKE-UPS will be honored after your child has withdrawn from the program. All make-ups are forfeited after withdrawing from the program.

### **Refunds**

Tuition pays for your child's spot regardless of attendance.

Refunds or Credits will not be given at any other time without a doctor's note for injuries.

There will be no refunds given for pre-planned Boundless closings including holidays and inclement weather, as you will receive these lessons at an alternate time.